



Meeting (No) **HR COMMITTEE (1)**
Time & Date **5pm on Tuesday 2nd June 2026**
Place **Neston Town Hall**
Document **Minutes**

Present: Cllrs: S. Adderley, S. Jones, S. Hudspeth, S. Davies, and S. Wastell.

In attendance: Z. Dean (Chief Officer).

PART 1: Items to be considered in the presence of the press and public

1	<p>Election of Chair</p> <p>Following a nomination for Cllr S. Wastell, seconded by Cllr Adderley, It was RESOLVED: To elect Cllr Wastell as Chair of the HR Committee for the ensuing year.</p>
2	<p>Election of Vice Chair</p> <p>Following a nomination for Cllr S. Hudspeth, seconded by Cllr Davies, It was RESOLVED: To elect Cllr Hudspeth as Vice Chair of the HR Committee for the ensuing year.</p>
3	<p>Apologies for Absence</p> <p>All members were present.</p>
4	<p>Declarations of Interest</p> <p>None received.</p>
5	<p>Public Participation</p> <p>No members of the public were present.</p>
6	<p>Minutes</p> <p>It was RESOLVED: To accept and sign the minutes from the HR Committee meeting held on 11th November 2025. The Chair signed the minutes as an accurate record of the meeting.</p>
7	<p>Finance</p> <p>It was RESOLVED: To receive the first budget control statement for 2026/27.</p>
8	<p>Date of the next meeting</p> <p>The next scheduled meeting of the HR committee is due to take place on 10/11/26, or sooner on an ad hoc basis.</p>
9	<p>Exclusion of the Press and Public</p> <p>That under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information and staff matters.</p>

PART 2 Items to be considered in the absence of the press and public

10	<p>Staffing Report</p> <p>Members received a staffing report.</p> <p>It was RESOLVED: To pay the Caretaker and Market Officer six hours at the normal rate of pay for additional work already completed on the stage refurbishment project.</p>
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Chair's Initial & Date:

It was RESOLVED: To allocate up to 40 additional hours at the normal rate for the Caretaker and Market Officer to complete Town Hall project work over the summer months.

It was noted that all of the hours may not be needed. The times and dates are to be agreed with the Market & Town Hall Manager.

Meeting closed at 5:14pm

Signed _____ **Dated** _____