



Meeting (No) **HR COMMITTEE (3)**
Time & Date **5pm on Tuesday 30th September 2025**
Place **Neston Town Hall**
Document **Minutes**

Present: Cllrs: S. Adderley, C. Braithwaite, S. Hudspeth, S. Davies, and S. Wastell.

In attendance: Z. Dean (Locum Chief Officer).

PART 1: Items to be considered in the presence of the press and public

20	Apologies for Absence All members were present.
21	Declarations of Interest None received.
22	Public Participation No members of the public were present.
23	Minutes It was RESOLVED: To accept and sign the minutes from the HR Committee meeting held on 17 th June 2025. The Chair signed the minutes as an accurate record of the meeting.
24	Finance It was RESOLVED: To accept the 2025/26 Month 5 committee budgets as of 31/08/25.
25	Exclusion of the Press and Public That under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information and staff matters.

PART 2 Items to be considered in the absence of the press and public

26	Staffing Matters The Locum Chief Officer handed out estimated precept and budget percentages as supplied by the RFO. The Locum Chief Officer left the meeting at this point.
a	It was RESOLVED: To receive a staffing report regarding the Locum Chief Officer's contract and the implications on the senior management structure, which included costings.
b	Locum Chief Officer Contract It was RESOLVED: To recommend to Council that the Locum Chief Officer is offered a permanent Chief Officer contract from 1 st April 2026 as per the details contained within the staffing report.
c	The Locum Chief Officer rejoined the meeting at 17:25. Community & Environment Manager It was RESOLVED: To recommend to Council that the Community & Environment

Chair's Initial & Date:

	Manager's SCP range is updated from 1 st April 2026, as per the details contained within the report.
d	Finance Manager/RFO It was RESOLVED: To recommend to Council that the Finance Manager/RFO is placed on an SCP range from 1 st April 2026, as per the details contained within the report.

Meeting closed at 5:31pm

Signed_____ **Dated**_____

Chair's Initial & Date: